



Royal Productions

ENGAGE ♦ EDUCATE ♦ ENTERTAIN



A WALDORF ASTORIA HOTEL

Please return order to: eventtechnology@royalproductions.com

Company Name		Confirmation #	
Contact Name		Room or Booth	
Address		Set Up Date/Time	
City, State, Zip		Removal Date/Time	
Contact Cell			
Contact Fax			
Contact E-Mail			

Accepted Credit Cards:

Card Type		Amount	
Card Number		Exp Date	
Name on Card		Signature	

The credit card listed above will be used for all charges. Cancellations must be received 48 hours prior to set up, or no refund will be allowed. Charges to Group Master Account can be arranged through the Convention Services Department.

All items below are a **one time event charge**

Orders must be received 10 days prior to set up to receive advance rate

Dedicated Outlets	Advance Rate	Quantity	Normal Rate	Quantity	Total
** Labor is included in the price of each item below **					
15a 120v outlet	\$132		\$172		\$ -
20a 120v outlet	\$198		\$257		\$ -
Rental Items					
Power Strip	\$24		\$32		\$ -
25' Extension Cord	\$30		\$40		\$ -

Electric Services	Advance Rate	Quantity	Normal Rate	Quantity	Total
** Each item below requires a 2 hr minimum set & 2 hr minimum strike labor fee. Please see rates below **					
** 30a 208v single phase	\$432		\$562		\$ -
** 60a 208v single phase	\$720		\$936		\$ -
** 60a 208v 3 phase	\$880		\$1,145		\$ -
** 100a 208v 3 phase	\$1,260		\$1,638		\$ -
** 200a 208v 3 phase	\$2,100		\$2,745		\$ -
** Aut 4 50' Camlock set	\$300		\$390		\$ -
** Bare wire disconnect	\$180		\$235		\$ -

Rental Items					
Power Distro (100a / 200a)			Call for Pricing		

	Labor Pricing				
	Set Up Hours	Normal	After Normal	Sundays / Holidays	Total
Labor Rates are as follows: Normal Hours: Monday - Friday (7:30 AM - 3:30 PM): \$150.00 /hr After Normal Hours & Saturdays: \$180.00 / hr Sundays & Holidays: \$220.00 / hr	2.00	\$ 150.00	\$ 180.00		\$ 300.00
				\$ 220.00	\$ -
All emergency calls with have a 4 Hr Min (Monday-Saturday with less than 24hrs notice; Sundays and holidays with less than 48hrs notice)	Strike Hours	Normal	After Normal	Sundays / Holidays	Total
		\$ 150.00	\$ 180.00		\$ -
			\$ 220.00	\$ -	

Royal Productions is required to install all electrical needs requiring more than the standard wall outlet. Royal Productions must supply all camlok feeds. Electrical requirements shall be communicated to your Convention Services and will be charged at the prevailing rates.	Subtotal	\$ -
	Labor	\$ 300.00
	Convention Centert Tax, 2%	\$ 7.50
	9.45% State, City Tax	\$ 7.09
	25% Service Charge	\$ 75.00
	Total	\$ 389.59

Bare wire tie ins require a disconnect box. Standard tie in method is Camlock (100a - 400a) or Hubbel Twist Lock (30a - 60a). Services typically remain active throughout the duration of the event.

Please attach any Complex or Specific installation instructions, diagrams, and scheduling with your order. Our service representative will contact you to discuss your particular needs, and insure order accuracy.

Please contact us at eventtechnology@royalproductions.com or 504-335-3118 if you do not receive your confirmation or if you have any questions.

Customer Signature and Date

Comments and items not listed.