

SHIPPING INFORMATION

All materials shipped to the Hotel must have the following information on the shipping label:

Convention Labeling example:

Guest Name, Arrival Date: _____

C/o Salt Lake Marriott City Center

220 South State Street

Salt Lake City, UT 84111

CONVENTION GROUP NAME: _____

CSM: Lisa Zvingowaniseyi

Please plan for your boxes to be delivered to the Hotel no more than 5 days in advance of your function.

All packages received for the group (individual attendees/vendors) will be subject to the following shipping/handling charges:

Boxes in excess of (5)	\$ 5.00 Each
Cases	\$25.00 Each
Pallets	\$100.00 Each